

DATABASE ADMINISTRATOR/PROGRAMMER
(Official Title: Business Analyst Programmer)
Finance Department
Information Services

SALARY RANGE: \$5,332 - \$7,146 per month
\$5,452 - \$7,307 per month, effective July 1, 2016 (pending City Council approval)

CLOSING DATE: Open Until Filled; First Review of Applications on July 11, 2016

THE COMMUNITY

Beaverton is located seven miles west of Portland and has a population of approximately 94,215. The city offers a variety of activities and amenities including the state's largest, all-agricultural farmers market; an outstanding city library; and more than 100 parks, bike paths and hiking trails. It has been named one of the best places to raise kids by BusinessWeek magazine, one of the top 25 suburbs for retirement by Forbes.com and one of the 100 best walking cities in America by Prevention magazine. Beaverton is about an hour's drive from the Oregon coast, Mt. Hood and the Columbia River Gorge. The city is also a transportation hub with frequent bus and rail connections to the entire Portland metropolitan area. City Hall is located on the MAX light rail service line at the Beaverton Central Station.

THE POSITION

This is an exciting opportunity for a highly qualified candidate to be the city's primary MS SQL Server Database Administrator. This position is responsible for overall management, security, and maintenance of all database servers. The position will also develop applications based on user needs and analysis, in addition to working with other Programmers and Analysts in reviewing database security and application code.

ESSENTIAL FUNCTIONS OF THE JOB

- Database management to include, but not limited to:
 - Creation, backup, and restoring
 - Using best practices for securing databases and applications
 - Creating and modifying stored procedures
 - SSRS management and development
 - WebAPI development for system integrations
 - SSIS/SSAS development and user training
- Assess business process requirements; analyze structure and flow of work and data that support business needs; evaluate possible solutions and implement and/or recommend solutions that support the mission, values and goals of the organization
- Review available market software and make recommendations concerning purchase from vendors and/or development of in-house applications



- Participate in the analysis, design, coding, testing and implementation of vendor and/or internally developed software applications
- Act as a partner between ISD and other city departments
- Support and respect diversity in the workplace
- Regular and consistent attendance
- Other duties as assigned

COMPENSATION AND BENEFITS

The salary range is \$5,332 - \$7,146 monthly. The salary range effective July 1, 2016 (pending City Council approval) will be \$5,452 - \$7,307 monthly. Starting salary will be determined depending on relevant work experience. The city pays the full retirement contribution to PERS; provides employees with an opportunity to participate in a deferred compensation retirement plan; and offers excellent health, dental, vision and life insurance coverage.

MINIMUM QUALIFICATIONS

- Bachelor's degree in computer science or equivalent
- Two years of experience in database administration (MS SQL Server Preferred)
- Two years of experience in application development
- Two years of experience in business analysis and/or project management
- or an equivalent combination of education and experience

PREFERRED QUALIFICATIONS

- Knowledge of practices and principles of database structures, design, and security; business process analysis and project management; design, development, and support of business applications
- Skill in conceptual analysis and application development and implementation
- Ability to participate on a team, establish and maintain effective working relationships, make presentations and develop reports that may include technical information
- Experience in public finance systems

Successful candidate is required to pass FBI CJIS certification within the first 30 days of employment.

SUPPLEMENTAL QUESTIONS

In less than 1,500 words, please answer the following three questions:

- 1) Describe your experience in developing an enterprise report management solution.
- 2) Describe any system integrations you have built and specify the tools you used to build these integrations.
- 3) Describe the most recent application you built and the development environment used to build it.

HOW TO APPLY

Applications may be completed on our website at www.BeavertonOregon.gov/jobs or by submitting a City of Beaverton application form to the Human Resources Department, Beaverton City Hall, P.O. Box 4755, Beaverton, OR 97076.

VETERANS' PREFERENCE

Qualifying veterans and disabled veterans may obtain preference by submitting as verification of eligibility a copy of the Certificate of Release or Discharge from Active Duty (DD Form 214 or 215) or a letter from the US Department of Veterans Affairs indicating receipt of a non-service connected pension. Disabled veterans must also submit a copy of their veteran's disability preference letter from the Department of Veterans Affairs, unless the information is included in the DD Form 214 or 215. Veterans' preference documentation must be submitted with your application.